

**Regular Meeting of Council Town of Cupar  
Wednesday, 18 August 2021 at 7:00pm**

**Present:** Mayor: Valerie Orb  
Councillors: Cory Hart, Dennis Smotra; Georgina Kallichuk,  
Jordan German, Darcy Szigli  
Chris Hill  
Administrator: Silvia Virgilio  
Absent: Mike Pearce

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:55pm

2021-180  
2. **ADOPT AGENDA**  
Councillor Georgina  
Councillor Hill

THAT the agenda be adopted as CIRCULATED.

**CARRIED**

3. **DELEGATIONS**

3.1 SaskWater discussion in relation to Cupar well situation with SaskWater representatives, Sauna Audette and Darin Orb - left the meeting 7:25pm.

Customer Engagement Meeting to be held at which time SaskWater will review the system and how it is performing, the rates and rate model, and address any other concerns. A tour of the Water Treatment Plant is optional.

2021-181  
4. **MINUTES**  
Councillor Hart  
Councillor German

THAT Regular Meeting Minutes 21 July 2021 be approved as PRESENTED.

**CARRIED**

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

9. **REPORTS**

9.1 **Foreman Report** – Not available

2021-182  
9.2 **Administrator Report**  
Councillor Hart  
Councillor Hill

THAT Administrator's Report as at 18 August 2021 be accepted as PRESENTED.

**CARRIED**

2021-183  
9.3 **Committee Reports**  
Councillor Hart  
Councillor Hill

9.3.1 **Buildings & Hall**

9.3.2 **Cemetery**

9.3.3 **Equipment**

9.3.4 **Fire**


9.3.5 **Health**

9.3.6 **NVIMO**

9.3.7 **Personnel Committee**

9.3.8 **Rink**

9.3.9 **Shalom**

  
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**9.3.10 Streets**  
**9.3.11 Water & Sewer**

THAT Committee Reports be accepted as PRESENTED.

**CARRIED**

**10. ACCOUNTS**

**10.1 Financial Statement**

**2021-184**  
Councillor German  
Councillor Kallichuk

THAT Statement of Financial Activities for period ending 31 July 2021 and Bank Reconciliation completed for period ending 31 July 2021 be accepted as PRESENTED.

**CARRIED**

**10.2 Approval of Accounts Payable**

**2021-185**  
Councillor German  
Councillor Kallichuk

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$9,874.48 from 04Jul21 to 17Jul21;
2. Payroll Journal for \$9,580.56 from 18Jul21 to 31Jul21; and Batches:

2021-00076	\$31,848.95	2021-00083	\$642.69
2021-00078	\$18,183.07	2021-00085	\$5,913.02
2021-00081	\$50,370.75		

**CARRIED**

**11. MAYOR AND COUNCILLORS' FORUM – None**

**12. UNFINISHED BUSINESS**

**12.1 SIDE-WALK QUOTES FOR TOWN OF CUPAR (TABLED – FOREMAN NOT PRESENT)**

Individual quotes requested for following properties:  
115 Mills Street  
Cupar & District Nursing Home  
1401 Assiniboia Avenue  
Donald Street

**12.2 LOT H ON THE SOUTH SIDE OF ASSINIBOIA AND THE WEST SIDE OF DONALD**

**2021-186**  
Councillor Hill  
Councillor Kallichuk

THAT proposed wording to contract be approved as per contract provided.

**CARRIED**

**13. BYLAWS, POLICIES AND AGREEMENTS – None**

**14. CORRESPONDENCE**

- 14.1 312 ABERDEEN STREET
- 14.2 FER-MARC EQUIPMENT LTD
- 14.3 RCMP SOUTHEY DETACHMENT
- 14.4 TONKA HYDROVAC
- 14.5 TREMBLAY ELECTRIC

THAT the correspondence having been reviewed by FILED.

**CARRIED**

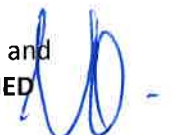

**15. NEW BUSINESS**

**15.1 SWIMMING POOL**

**2021-187**  
Councillor Kallichuk  
Councillor German

That complaint letter received from Megan Pele and Hannah Kish after being reviewed and responded to be filed.

**CARRIED**

  
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Initial \_\_\_\_\_

**2021-188**      **15.2 STEVENSON INDUSTRIAL REFRIGERATION LTD**  
Councillor German  
Councillor Kallichuk

THAT progress invoice of \$54,465.48 from Stevenson's Industrial Refrigeration Ltd be paid by Town of Cupar, with funds to be transferred from Raymore Credit Union Recreation Arena Reserve Account to General Operating Account, with arrangements to be made with Cupar Memorial Rink Board in terms of payment plan.

**CARRIED**

**2021-189**      **15.3 FORD TRUCK REPAIRS**  
Councillor Hart  
Councillor Hill

THAT Town of Cupar does not proceed with truck repairs as provided by Two Way Service Southey, quote for \$1,904.37.

**CARRIED**

**2021-190**      **15.4 CANADA RED CROSS**  
Councillor Hart  
Councillor German

THAT Administrator to attend Sask Aquatic Fall Forum on Friday 17 September 2021 in Saskatoon with the Town of Cupar to cover registration, mileage, meals and one nights' accommodation at ALT Hotel Saskatoon, approx. \$440.00 plus supper.

**CARRIED**

**2021-191**      **15.5 103 FINDLAY STREET**  
Councillor Hill  
Councillor Kallichuk

THAT duplicate tax levy payment of \$681.42 received due to bank error be approved for refund.

**CARRIED**

**2021-192**      **15.6 101144872 SASKATCHEWAN LTD. CF ASPHALT**  
Councillor Hill  
Councillor Hart

THAT quote provided for paying and sealing Town of Cupar for \$227,563.36 be put on hold for 2021 and discussed further in 2022.

**CARRIED**

**2021-193**      **15.7 BLOCKED SEWERS – ATLAS REIMBURSEMENT**  
Councillor Hart  
Councillor German

THAT 50% of the invoice or maximum of \$250.00 be approved for payment by Town of Cupar for;

**15.7.1 403 Donald Road**  
Invoice amount \$499.50 @ 50% = \$249.75



**15.7.2 307 Donald Road**  
Invoice amount \$499.50 @ 50% = \$249.75

**CARRIED**

**2021-194**      **15.8 TOWN OF CUPAR – AUDITOR**  
Councillor Hill  
Councillor Kallichuk

THAT invitation to quote for auditing services for the Town of Cupar be sent to the following accounting firms:

- Sensus Partnership
- Collins Barrow
- Dudley and Co

Initial   
Initial 

- Jenson Stromberg
- Merriman and Co
- Mintz and Wallace
- MNP
- Start and Marsh
- Twig and Co
- Virtus Group

**CARRIED**

**2021-195**      **15.9 SASKATCHEWAN PUBLIC SAFETY AGENCY**  
Councillor Hart  
Councillor Smotra

THAT effective 1 January 2022 the Town of Cupar shall pay the Agency for the provision of Dispatch Services a fee in the amount stated in the table below per Resident (the "Per Capita Charge"), plus GST, within the Service Area per calendar year (in the aggregate, the "Service Fee").

January 2022	\$1.50 per capita
January 2023	\$1.75 per capita
January 2024	\$2.00 per capita

**CARRIED**

**2021-196**      **15.10 108 LORNE STREET**  
Councillor Szigli  
Councillor Smotra

THAT the Town of Cupar award the tender for demolition and removal of 108 Lorne Street, Cupar to Tony Benko. The tender was awarded for the amount of \$21,000.00 (GST included).

**CARRIED**

**2021-197**      **15.11 ASSESSMENT APPEAL – NW 08-23 16 W2 PLAN D4304 EXT 2.**  
Councillor Hart  
Councillor Hill

THAT Town of Cupar approves the proposed changes as advised by SAMA.

**CARRIED**

**2021-198**      **15.12 MAINTENANCE – SWEEPER**  
Councillor Smotra  
Councillor German

THAT sweeper (x3) be sold to Tony Benko for \$500.00 PLUS labour work for two tree cutting for the Town of Cupar.

**CARRIED**

**2021-199**      **16. ADJOURNMENT**  
Councillor Szigli  
Councillor Hart

THAT the date of next Regular Meeting be held on Wednesday 8 September 2021.

**CARRIED**

**2021-200**      Councillor Kallichuk  
THAT this meeting be adjourned at 8:24pm.



Mayor, Valerie Orb



Administrator, Silvia Virgilio



Date:                      8 SEP 2021

  
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